

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday September 12th, 2016**
Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Norb Dantine
Bud Harris
Ryan Holzem
Mike Van Lanen
Dave Landwehr
Lisa Bauer-Lotto

Excused: Bill Seleen

Also Present: Dean Haen, Brown County P&RR
Chad Doverspike, Brown County P&RR
Mark Walter, Brown County P&RR
Shelby Schraufnagel, Brown County P&RR
Paul Zeller, Brown County Treasurer

3) Approval/Modification – Meeting Agenda – *Request for Approval*

A motion to approve the agenda was made by Norb Dantine and seconded by Mark Vanden Busch. Unanimously approved.

4) Approval/Modification – Meeting Minutes of July 18th, 2016 - *Request for Approval*

A motion to approve the July 18th, 2016 meeting minutes was made by Mike Van Lanen and seconded by Ryan Holzem. Unanimously approved.

5) Announcements/Communication

Customer Appreciation Day is September 13th at the Transfer Station and on September 14th at the Recycling Transfer Station, customers and stakeholders are invited.

UW-Green Bay will soon start hosting the Wisconsin Recycling Markets Directory on the University's website.

Dantinne heard Outagamie County is pursuing expansion of their landfill. Mr. Haen confirmed Outagamie County will be doing preliminary work on that they are calling the Northwest Landfill, but clarified that the only thing certain is that the BOW Cooperative Landfill Agreement says once Outagamie County's Northeast Landfill closes, Brown, Outagamie and Winnebago County waste will come to the Brown County South Landfill. Mr. Holzem, and other Solid Waste Board members, are concerned that Outagamie County could add on to their existing landfill and continue use.

6) Property Acquisition – *Request for Approval*

The County Treasurer took ownership of 973 Haven Place. The parcel was owned by the recycling operator, One Source Recycling. The Port & Resource Recovery Department is considering purchasing this parcel for resource recovery use. This parcel is just a half mile from the Solid Waste Transfer Station. The area around the Transfer Station is becoming limited as resource recovery projects grow. The Department interest would be in leasing the property to a private business that complements our mission. There is no immediate plans for use other than razing two building and cleaning up the property. If no use is determined, the property can be sold and cost recovered.

Paul Zeller, Brown County Treasurer, explained that the parcel is currently in Brown County's name as it has been foreclosed on. In the official recording process any existing liens are extinguished. The parcel is owned free and clear by Brown County; this does not eliminate the risk of environmental issues. Mr. Zeller and Mr. Haen, with the help of the DNR, have determined that the only environmental issue is a small amount of styrene amounting to about one yard of contamination. The DNR stated that as long as it is not disturbed it can stay there or be excavated and disposed of

There is a very specific process the County must take to sell this property. First the County Department Heads must be notified. The Department and Board must justify the purchase. If a County department does not request the possibility of obtaining the parcel the next municipality in the chain is notified, in this case the Village of Hobart. In both cases the parcel comes off the tax roll.

There is about \$72,000 in back taxes, interest and penalties that the Department would owe, plus \$8,000 of property tax in 2016. This estimate was given by the Village of Hobart assessor. It is advised that a second assessment takes place as this appears to be over assessed. Beyond these costs, taxes and interest, there are special assessments to this parcel; the municipality is able to add interest at a rate of 1% per month. There is also a penalty provision on the special assessment by the County. In total, \$26,775.73 is owed to the municipality. A payment to the County for the value of the parcel would be made.

Upon purchase by the Department the parcel will need to be cleaned up. The Treasurer's budget includes \$42,000 for tax deed work, including properties to be cleaned before sale and advertised. The Treasurer's Department has 40+ properties to clean and advertise each year. They are willing to spend up to \$4,900 in clean-up costs, about 20-25 truckloads to the landfill.

As part of demolition Smitty's would demolish the buildings in exchange for the value of the scrap metal in the building.

Mr. Haen proposed to pay for the parcel out of Research and Development or out of Site Acquisition. The assessed evaluation of the property, minus improvements is \$75,200 and the improvements are valued at \$326,600. The total purchase price would be \$107,378. The Department has corresponded with the Andrew Vickers, Administrator for the Village of Hobart, about this possible purchase. . Their only comment was that this means the property will come off the tax roll and impact on neighbors

Mr. Landwehr has concerns about this parcel coming off the tax roll in Hobart as the County owns several parcels in Hobart already.

Upon approval by the Solid Waste Board this will be taken to the Executive Committee meeting for approval.

A motion to purchase the property at \$107,378 plus any additional clean-up cost with the caveat to review ownership in five years if there is no activity on the property was made by Norb Dantine and seconded by Lisa Bauer-Lotto. Dave Landwehr opposed. Motion approved.

7) Great American Disposal Contract Extension – *Request for Approval*

The current contract with Great American Disposal is in year three of a five year contract. Great American Disposal has requested to extend their contract another five years, an initial three years with two, one year extensions. After year five of the current agreement the first 1.5% of the CPI increase would be negated for the remaining contract extension.

A motion to approve the Great American Disposal Contract Extension was made by John Katers and seconded by Mike Van Lanen. Unanimously approved.

8) 2017 Smart Goals – *Request for Approval*

Smart Goals are used in the Annual Report each year. These are one time goals that staff sets to meet each year. The 2017 Smart Goals include what has not been finished in 2016 as well as new goals staff has set for the up-coming year. The 2017 goals include: BOW Waste Diversion Technology Committee research; market HHW services to VSQG industry sectors to expand customer base; excavate South Landfill Phase I clay; modify South Landfill feasibility determination; convert existing Gas-To-Energy plant to passive flare including building modifications and sell off equipment; evaluation of BOW landfill agreement; revise 2012 5-year solid waste management plan; renegotiate solid waste management services agreements with urban municipalities and align with expiring recycling agreements; regional compost facility evaluation urban municipalities; market recycling services to new customers and do retention on existing customers municipalities; market landfill and resource recovery services to new customers and do retention on existing customers municipalities; and, conduct a HHW process map for collection, storage and processing of HHW collected materials involving an outline, timeline and assignment of responsibilities and fulfillment.

A motion to approve the 2017 Smart Goals was made by John Katers and seconded by Norb Dantine. Unanimously approved.

9) 2016 Smart Goals Status – Update

The status of the 2016 Smart Goals are as follows: BOW Waste Diversion Technology Committee research is completed as C&D and wood waste recycling research was performed; evaluation of paint recycling is in progress; evaluation of BOW landfill agreement is deferred as a result of the dispute with Outagamie County; evaluate implementation of a pharmaceutical collection and disposal program is removed as there was no role for County involvement; market HHW services to VSQG industry sectors to expand customer base is completed; efforts to lease MRF space is completed, it is listed with a realtor but no lease to date; evaluate feasibility of BOW C&D recycling is completed, renegotiated a 5-year contract with Landfill Reductions as internalizing was not cost effective; lead legislative effort to reconsider whether or not to continue recycling glass is in progress as efforts by SWANA, Council on Recycling, and AROW are advocating for change in glass recycling; excavate South Landfill Phase I clay is in progress as Ostrenga excavated 5,000 cy in 2016; research and evaluate wood waste collection program is completed and in place with a proposal to reduce fees in 2017; determine future of Gas-To-Energy project is completed, it is operating on a day-by-day basis; expand household organics recycling to UW-Extension is completed; evaluate solvent distillation at HHW is deferred as it is not possible under current DNR rules; evaluate leachate management options for south landfill is completed, trucking to De Pere and replumbing our leachate unloading station to the NEW Water interceptor is the most cost effective solution; and, regional composting facility study is in progress with completion expected this fall.

10) Adding New Recyclable Material – Update

Foodservice Packaging Institute would like the BOW system to be the first recycling operator to implement recovery of foodservice packaging to the recycling stream from residential collection programs. A concern of Brown County's is how food contamination could ruin other recyclables. Brown County is also concerned with how much commercial food waste would be brought in from restaurants as recycling. A total of 600 tons of food service packaging could be recycled each year; a revenue of \$36,000 each year. BOW was chosen as a pilot due to vicinity to the market to sell contaminated bales. Georgia Pacific is a supporter of this new recycling effort. There have been no meaningful studies done to prove this is a good idea.

Foodservice Packaging Institute would run a media campaign worth five times what the current budget is. If it fails, the process would not automatically stop.

11) 2017 Budget – Update

Finance has completed the Statement of Funds which is provided. Lead Pay for HHW and RTS operation will be in the proposed Executive's Budget. The internship wage did not go forward as a Limited Term Employee by Human Resources. Mr. Landwehr stated that County Board can override Human Resources and push forward the Limited Term Employee.

12) Fox River Fiber – Update

Independent of the Solid Waste issues between Brown, Outagamie County and Fox River Fiber, Brown County settled the outstanding Library situation. Brown County has requested Outagamie County allow the signing of Amendment #3 between Brown County and Fox River Fiber with

Brown County agreeing to evaluate the existing BOW agreement and potentially consider a future BOW agreement.

13) Director's Report

There are no matters to discuss under the director's report.

14) Such other Matters as Authorized by Law

There are no other matters as authorized by law.

15) Adjourn

A motion to adjourn was made by John Katers and seconded by Mike Van Lanen. Unanimously approved. Meeting adjourned at 4:10 pm.