

PORT & RESOURCE RECOVERY DEPARTMENT



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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, April 19, 2021**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Vice Chair, Mark Vanden Busch at 2:30PM.

2) Roll Call:

Present: Mark Vanden Busch, Vice Chair
Norb Dantine
Michael Lefebvre
Doug Martin
John Myers (non-voting)
Mike VanLanen
Bill Seleen

Excused: John Katers, Chair
David Landwehr

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Claire Westlund, Brown County P&RR
Ben Hintz, Brown County P&RR
Jon Logan, Brown County P&RR
Chris Blan, Brown County P&RR
Michael Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

Mark Vanden Busch requested items 9 and 10 on the agenda be changed to updates, as they do not need board approval. Additionally, the bids have not been received from items 11 and 12, requested to carry over to the May meeting.

A motion to approve the agenda as modified was made by Bill Seleen and seconded by Michael Lefebvre. Unanimously approved.

4) Approval/Modification – Meeting Minutes of February 15, 2021

Page 3, Item 7, Michael Lefebvre requested that the section stating, “the statement of qualifications wasn’t required to submit with the initial bid,” be removed to reflect these were required. Additionally, section 9 had a misprint within the second sentence that did not state the budget number.

A motion to approve the February 15, 2021 minutes as modified was made by Norb Dantine and seconded by Doug Martin. Unanimously approved.

5) Approval/Modification – Meeting Minutes of March 15, 2021

Mark Walter questioned if the lack of quorum would affect these being officially called minutes? Norb Dantine stated that these would be received and placed on file rather than being approved. Director Dean Haen added that the lack of action taken, this would be considered an informational meeting.

Mr. Haen questioned if these would go to PDT, to which Mr. Dantine answered they would be received and placed on file as they do not need approval.

Michael Lefebvre requested that the word “monofil” be corrected to “monofill”. Additionally, within section 10, there was an additional period added at the end of the last sentence. On the last page, the second paragraph contained a typo in Mr. Lefebvre’s name.

A motion to receive and place the March 15, 2021 minutes on file as modified was made by Norb Dantine and seconded by Michael Lefebvre. Unanimously approved.

6) Announcements/Communications

Mr. Haen provided a communication written by Ed Byrnes along with an article regarding PFAs contamination and biochar to the Board

Mr. Haen announced that Ben Hintz has been hired as the Landfill Manager, the department will begin looking at filling the Resource Recovery Technician position. Transfer Station Scale Operator, Shelley Trembl, is retiring in May after 42 years. Account Clerk, Sheri McAllister, is also retiring in July.

Mr. Dantine questioned if Outagamie County has any neighborhood conflicts with the new landfill opening. Mr. Haen is aware of a neighborhood association that opposes the current and future landfill.

7) Creation of a Vape and E-cigarette Collection Program

Chris Blan, the Hazardous Material Recovery Technician, explained that there has been an increase in the number of fires at Solid Waste facilities due to e-cigarette and vaping device batteries. There are no federal regulations or alternative disposal programs in this area; the only current option is to throw them in the trash. Mr. Blan proposed to create a collection program to safely dispose of these materials; the charge would be \$0.30 per device for Brown County residents.

Mr. Vanden Busch asked how many of these would be collected? Mr. Blan explained that it would be hard to quantify since this will be a voluntary program. Initially this program was

initiated for law enforcement to properly dispose of confiscated devices and batteries. It was decided to include the public into this program.

Mr. Vanden Busch questioned the safety concerns with having so many of these batteries in one place? Mr. Blan answered the devices will be packed in a manner using vermiculite that will reduce the risk of these devices igniting.

Mr. Dantine asked if lithium batteries would be collected with this program? Mr. Blan explained that lithium batteries are already accepted. The packaging for these are different than what will be required for the vaping or e-cigarette batteries and devices.

John Myers questioned what currently happens to the batteries that end up in the MRF? Mr. Haen explained that these items would be processed through the recycling facility, separated as a contaminant, and disposed of in the landfill. Mr. Walter explained that the size of the batteries makes it difficult to spot on the tipping floor which is why it is important ensure these stay out of the recycling.

A motion to approve the Creation of a Vape and E-cigarette Collection Program was made by Mike VanLanen and seconded by Michael Lefebvre. Unanimously approved

8) 2020 Annual Report

Mr. Haen went through the annual report that details resource recovery collection numbers, the South Landfill activities, and an overview of the Table of Organization. Additionally, this report reflects the various programs that were affected by COVID and the department financials. The 2020 goals' completeness, incompleteness, or in-progress statuses were reported. The last section of the report describes the 2021 goals, many of them concentrated around the South Landfill project. Mr. Lefebvre suggested the addition of the vape and e-cigarette collection program to the 2021 goals as being implemented.

Mr. Vanden Busch asked for clarification on the process of the goal setting to which Mr. Haen responded that staff is involved in the goal setting for the upcoming year and seeks board member and stakeholder input.

Mr. Vanden Busch also asked if the County Executive is involved in this process. Mr. Haen explained that the Annual Report will be approved by the County Board and will ultimately be discussed with Executive Streckenbach as part of the Director's performance evaluation goal setting.

A motion to approve the 2020 Annual Report as modified to include the vape and e-cigarette collection program to the 2021 goals was made by Mike VanLanen and seconded by Norb Dantine. Unanimously approved.

9) SLF Dozers RFQ

Ben Hintz spoke about the two (2) Caterpillar electric drive D6 dozers that will be acquired totaling \$961,348. The electric drive did result in a higher initial cost, but these will have lower operating and maintenance costs over the useful life. Chad Doverspike explained that these cost an additional \$70,000, however there is a four (4) year payback due to the reduction in

fuel costs. Mr. Hintz explained that Relyco was consulted prior to acquiring and it was recommended to buy the D6 model.

Mr. Vanden Busch asked why we are purchasing two (2) new dozers at the same time? Mr. Hintz explained that it was more financially beneficial to buy both new as it is difficult to find a used dozer with the waste handling features at a reasonable price.

10) SLF Hook Truck RFQ

Jon Logan explained that the low bid price received for the SLF Hook Truck was \$168,340. Chad Doverspike added that used hook trucks were also looked at, but the bid price for new was similar to used equipment.

Mr. Dantine asked if you received a County discount on used trucks to which Mr. Hintz responded that the discount only applied to new equipment.

11) Table of Organization

Mr. Haen explained that the department is planning to create an eligibility list of heavy equipment operators to employ by fall. There are concerns regarding the pay scale for the heavy equipment operators to ensure we are hiring experienced and qualified operators.

The high priority positions to be filled are the Account Clerk and one Associate position. There has also been an Accountant position in our table of organization that will be moved to Administration Department with the position splitting time between Administration and the Port & Resource Recovery Department. It has been approved to hire an LTE Account Clerk to train alongside our existing Account Clerk for 4-6 weeks before our current Account Clerk retires.

Mr. Dantine asked if this LTE Account Clerk will be guaranteed the full-time position, to which Mr. Haen explained "yes", but will still be a five (5) month probationary period to see if this person would be a good long-term fit for the department.

12) Director's Report

Winnebago County has decided to not move forward with partnering with Brown County for out of county collection events.

First quarter budget status report was distributed, Mr. Haen explained that this is a snapshot of our budget this year. Expenses and revenue should be at roughly 25% for the first quarter, the staff salary is a little lower at 10% due to the vacant positions.

Mr. Doverspike went through the South Landfill budget and the timeline for the synthetic liners production. The total liner cost has increased due to the *force majeure* claim from the manufacturer. Relyco has agreed to absorb a portion of that cost to meet our timeline.

End of the year shingle quantities are expected to double at the Waste Transfer Station as a result of the temporary and/or permanent closure of MCGR Shingle Recycling.

Mr. Doverspike displayed daily log pictures of the South Landfill project provided by Foth. There was a new drain tile discovered that was not plugged last year, the water from the sedimentation pond is draining back into the cell and this will need to be repaired. Plans for the

leachate tank and building locations were also discussed. As the site activity increases, Mr. Doverspike suggested that the Solid Waste Board have a meeting at the South Landfill site to show the progression.

13) Such Other Matters as Authorized by Law

Mr. Dantine questioned if the issue surrounding the increased cost in materials from the building contractor has been resolved? Mr. Haen answered the Bayland Buildings has accepted that they will have to honor the bid they provided

14) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Michael Lefebvre.
Unanimously approved.

Meeting ended at 3:30PM

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department