

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, June 21, 2021**  
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  Mark VandenBusch, Vice-Chair  
                                  Norb Dantine  
                                  Michael Lefebvre  
                                  Doug Martin  
                                  John Myers  
                                  Bill Seleen  
                                  Mike VanLanen

Not Excused:            Dave Landwehr

Also Present:            Dean Haen, Brown County P&RR  
                                  Mark Walter, Brown County P&RR  
                                  Claire Westlund, Brown County P&RR  
                                  Ben Hintz, Brown County P&RR  
                                  Jon Logan, Brown County P&RR  
                                  Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Michael Lefebvre and seconded by Norb Dantine.** Unanimously approved.

4) Approval/Modification – Meeting Minutes of April 19, 2021

**A motion to approve the April 19, 2021 minutes was made by Mike VanLanen and seconded by Doug Martin.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen announced that Shelley Trembl, the Scale Operator at the Waste Transfer Station retired in May. This July, Sheri McAllister, the Account Clerk will be

retiring and her replacement, Theresa Slavek, has already begun training. Claire Westlund, the Clerk/Typist will also be leaving in July.

6) Hazardous Material Recovery 25<sup>th</sup> Anniversary

Mark Walter stated that the Hazardous Material Facility will be celebrating its 25<sup>th</sup> anniversary and there will be outreach efforts surrounding this occasion in October.

7) Discussion Regarding Glass & Plastic Bag Recycling

There have been several complaints about broken glass in front of the Recycling Facility, which has been affecting the bike routes that run in front of the building. Mr. Haen explained that the glass comes from both the route trucks as they are entering and leaving the facility as well as the loaded semi-trailers. Currently, Resource Recovery staff have been using the South Landfill's street sweeper to mitigate this issue by sweeping two to three times a week. However, once the South Landfill opens, the sweeper will not be available and there will need to be an alternative. Mr. Haen explained that he has been in contact with the Village of Ashwaubenon and the Brown County Highway Department to see if their sweepers can assist. Doug Martin explained that he has experienced a significant number of calls in the past couple of years.

The Department has been looking into purchasing a smaller sweeper or contracting a private company to clean near the facility. Mr. Haen stated he intends to have a meeting with Public Works and the Village of Ashwaubenon to figure out a long-term plan that will be feasible for the Department and effective for bikers in the area.

Bill Seleen asked why the glass is coming out of the trucks? Mr. Haen explained that broken glass grinds down the rubber seals on the floor of the truck trailers and within three to four months the glass ultimately creates gaps in the floor to fall through. The staff has advised the route trucks to be sweeping off the end of their trucks and closing their hatches before leaving the tip floor.

Mr. Seleen questioned if there is something to be done about glass in the recycling stream? Mr. Haen indicated that this has been a frequent discussion among staff in the department. Market prices for glass have been low and the broken glass is not being recycled effectively or it is contaminating other recyclables, resulting in a significant amount being landfilled. Currently, state law requires glass to be recycled. Mr. Haen clarified that with the abrasive nature of glass, it is grinding down the equipment and changes to state law should be considered to remove glass from the recycling stream. Mr. Walter explained that there are a number of states that have bottle bills, but this may not be a feasible option in our state. John Katers stated that this should be a statewide effort, rather than having the Board decide on an ultimate solution.

Mr. Walter explained that the Northeast Outagamie landfill is the only landfill with a variance on glass and once it closes, the new landfills are not expected to receive this variance as the DNR has stated they will not be giving that variance to anyone else. John Myers asked where the glass will go once the landfill is closed? Mr. Walter stated that it will get recycled with a glass recycling company, but at a larger cost for the BOW system.

Plastic bags have also been a topic of discussion as more plastic film has been entering the recycling stream, which ultimately gets entangled in the equipment causing substantial delays. The City of Green Bay has partnered with the Trex company to start a collection program to keep them out of the recycling stream. Currently, Wisconsin has a law banning the ban of plastic bags; unless the law is changed, we cannot ban plastic bags.

8) Dynamics Easement Agreement

This easement has been developed through Dynamics, Corporation Council and Property Listing Department, and this is the final agreement. The pipes will run through the landfill property which will not affect landfill operations. This agreement states that Dynamics will be responsible for maintenance, environmental concerns, and the County will have no liability in the event the pipe is damaged.

Mr. Seleen states there was some confusion on the exhibits within the agreement. Mr. Haen stated that these were provided in this order, however, the order is unclear. Before this agreement is executed, it will have to be reorganized for clarity purposes as they are several similar attachments.

Mr. Haen added that the easement also includes the ability to run landfill gas to Dynamics and pay them to clean it up and sell it for a royalty to Brown County.

**A motion to approve the Dynamics Easement Agreement was made by Michael Lefebvre and seconded by Mike VanLanen. Unanimously approved.**

9) South Landfill Lubrication System and Lube Delivery RFB

This system includes a 500-gallon tank for used oil, three (3) – 300-gallon tanks for new oil, new hydraulic oil, and drivetrain oil, 180-gallon new antifreeze tank, used oil dump station, a 275-gallon heated deck tank, and a 55-gallon parts washer. Additionally, this includes all the wheels inside the maintenance building and the outside hook-ups for the oil delivery.

Quotes are from Halron Lubricated and Lube Tech. Lube Tech only bid on the fluids, not the actual equipment. There is not a contract on lube delivery, as there is no guarantee on long-term pricing.

Mr. Seleen questioned why there was such a discrepancy in bid pricing? Jon Logan explained that Halron Lubricants had all the equipment on hand and this could contribute to the lower pricing. Halron Lubricants also has the best knowledge of the system.

**A motion to award Halron Lubricants for \$76,712.75 for the South Landfill lubrication system and lube delivery, project #2430A was made by John Katers and seconded by Norb Dantine. Unanimously approved.**

10) South Landfill Jib Crane RFB

Mr. Logan explained this is a three (3) ton jib crane. An option that was added was a \$1350.00 motorized trolley, bringing the total to \$31,635.00.

Norb Dantine asked why was the \$1350.00 accepted when the other company offered \$805.00. Mr. Hintz explained that this was a base price and was not including the additional motorized trolley option, the other company was bidding at \$2925.00.

Mike VanLanen asked if the BOW system has experience with this company before? Mr. Logan stated that neighboring farms have equipment from this company.

Michael Lefebvre questioned the addendum included that was not signed. Mr. Logan explained that Superior Crane submitted a different price cost sheet but neglected to check the box acknowledging they accept the contract as written. Dale DeNamur from the Purchasing Department reached out to Superior Crane and had them agree to the contract. This was not a form that immediately eliminated them from the bidding process.

**A motion to award Superior Crane for \$31,635.00 for the South Landfill job crane, project #2431A was made by Mike Lefebvre and seconded by Doug Martin.**

Unanimously approved.

11) South Landfill Construction

Mr. Hintz explained the cells are progressing quickly and the geomembrane liner installation is being moved up in the schedule. Buildings are being constructed and half of the leachate storage tank has already been poured.

Mr. Haen asked the Board if there is interest in having the Solid Waste Board meeting at the South Landfill to show the construction progress, tentatively in July or August. The Board agreed to an onsite meeting.

12) South Landfill Equipment

There has not been any recent purchasing for the South Landfill since the last meeting. Still working on obtaining a hook truck, roll-off boxes, and a landfill mobile screening for wind protection. The Solid Waste Transfer Station will need two (2) front end loaders and a sweeper.

13) Table of Organization

The Accountant position has been moved to Administration and will be at the Resource Recovery office three (3) days a week and in Administration two (2) days a week. This Accountant will be an Administration Department employee and Resource Recovery will be billed back for their time working on behalf of Port & Resource Recovery Department.

Norb Dantine asked if a portion of the Administration Accountant will be added to the administration budget? Mr. Haen explained that we will only be charged the Accountant's time working on our behalf. Any other time will be under the direction of Administration.

Mr. Lefebvre questioned if the Accountant will be working at both locations, but continuously working on Resource Recovery items. Mr. Haen stated that the Accountant will be at both locations, but only working on Resource Recovery estimated at 60% of the time.

The Clerk Typist position has been posted and the Account Clerk has already started training. Heavy Equipment Operator interviews have been completed, the applicants went through an interview and a skills demonstration with the help of the Highway Department. There will be a change in the table of organization for the Heavy Equipment Operator pay scale that will be consistent with the Highway Department's two (2) tiered pay scale, rather than the current three (3) tiered system.

Mr. Lefebvre asked if the applicants know the scale range? Mr. Haen said the scale has been posted with the position.

14) Director's Report

Solid waste management agreements are in the works, some exhibits need to be updated and adjustments need to be made to current tipping fees.

Outagamie Northwest Landfill start-up costs must be looked into before we set the South Landfill fees and execute 5-year agreements.

15) Such other Matters as Authorized by Law

16) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by Michael Lefebvre.** Unanimously approved.

Meeting ended at 3:39PM

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department