

PORT & RESOURCE RECOVERY DEPARTMENT



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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday July 31st, 2017**
Jack Day Center, 90 Bay Beach Road, Green Bay, WI

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 12:15 pm.

2) Roll Call:

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Doug Martin
Bud Harris
Ryan Holzem
Norb Dantine
Dave Landwehr
Bill Seleen

Unexcused: Mike Van Lanen

Also Present: Dean Haen, Brown County P&RR
Chad Doverspike, Brown County P&RR
Mark Walter, Brown County P&RR
Shelby Schraufnagel, Brown County P&RR

3) Approval/Modification – Meeting Agenda – *Request for Approval*

A motion to approve the agenda was made by Norb Dantine and seconded by Doug Martin. Unanimously approved.

4) Approval/Modification – Meeting Minutes of June 26th, 2017 - *Request for Approval*

A motion to approve the June 26th, 2017 meeting minutes was made by Norb Dantine and seconded by Mark Vanden Busch . Unanimously approved.

5) Announcements/Communication

Josiah Santana has been hired as a part-time associate.

The Customer Appreciation Day will take place on August 22nd at the Waste Transfer Station and August 23rd at the Recycling Transfer Station.

An article regarding the South Landfill was in the Wrightstown newspaper recently.

6) 2018 Budget – Request for Approval

Mr. Haen explained the budget approval process to the board. A letter will be sent to all preferred and contracted customers with information regarding the Resource Recovery budget changes so these companies and municipalities can build their budget.

Regarding preferred and contracted rates, the CPI changed 1.78% and the proposed increase is 1.2%.

Regarding Waste Transfer Station, clean shingles will decrease from \$20 to \$18 per ton to better compete with the shingle recycler across the road. Mr. Landwehr suggested to increase the cost of dirty shingles to offset the lower clean shingle rate. Early and late delivery fee will decrease from \$300 to \$250. The existing 10 cy compactor will be replaced with a 15 cy compactor at an estimated cost of \$225,000.

The Solid Waste Transfer Station has experienced a 30+% increase in small users over the past 5 years. This is likely the result of municipalities charging for bulk pick-up. This has increased the congestion at the scale house and within the transfer station from residential customers. Changes over the past few years include adding a residential drop-off site, expanded hours of operation, and improved technology to handle the congestion. Additional improvements are necessary and long-term scalable plans are needed. The minimum delivery charge will increase from \$15.00 to \$20.00 with the minimum delivery rate increasing from 600 lbs. to 800 lbs. Additionally, entrance modifications will be planned for that may include a new entrance road (\$250,000), adding a second scale (\$125,000) and adding queuing lanes with 2 lines funneling down to 1 before the scale and new computer software and credit card reader (\$35,000)

Regarding Hazardous Material Recovery, the fee for universal waste will increase from \$0.25/lb. to \$0.30/lb. The facility will be modified to accommodate a second entrance and unloading area to meet peak demand and improve customer service times. A second entrance will include additional floor scale and cash register (\$29,000). Two fast doors will be installed in HMR and the MRF warehouse to reduce heat loss (\$33,000), and a vertical storage racking system will be installed in the glass bays to improve use of available space (\$7,000).

Regarding recycling, commodity markets have improved from \$77/ton in June 2016 to \$92/ton in June 2017. Brown County is anticipating the markets to remain stable and are budgeting for a \$10/ton payment to partner municipalities, \$5/ton to contract customers and \$0 for non-contract customers. Brown County will replace the front-end loader estimated at \$250,000. Lastly, hours of operation will be expanded from 8:00 am – noon to 8:00 am – 2:00 pm on Saturdays following a County-observed holiday.

Regarding the general area, engineering work towards a Plan of Operation submittal to the Wisconsin Department of Natural Resources for the South Landfill will be advanced (\$250,000). Leasing land for an anaerobic digester operation for animal waste will also be considered. The East Landfill Gas-To-Energy Facility will be converted to a passive flare.

Other streams of revenue include farm land rent, rent from Pioneer Metal Finishing for the back-end of the MRF and the sale of safety vests.

A motion to amend the 2018 Budget to increase the charge for dirty shingles from \$30/ton to \$32/ton and approve the 2018 Budget was made by John Katers and seconded by Dave Landwehr. Unanimously approved.

7) 2017 Strategic Plan – Request for Approval

A motion to approve the 2017 Strategic Plan was made by Norb Dantine and seconded by John Katers. Unanimously approved.

8) Director's Report

The next Solid Waste Board meeting will take place in August to take care of the Property Transaction with Country Aire Farms.

9) Such other Matters as Authorized by Law

No other matters.

10) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by John Katers. Unanimously approved. Meeting adjourned at 12:54 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department