

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, June 20<sup>th</sup>, 2022**  
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Vice Chair Mark VandenBusch at 2:30 pm.

2) Roll Call:

Present: Mark VandenBusch, Vice Chair  
Bill Seleen  
Michael Lefebvre  
Dave Landwehr  
John Myers  
Doug Martin

Excused: Norb Dantinne  
John Katers, Chair

Not Excused: Mike VanLanen

Also Present: Dean Haen, Brown County P&RR  
Mark Walter, Brown County P&RR  
Benjamin Hintz, Brown County P&RR  
Jon Logan, Brown County P&RR  
Sara Beine, Foth Infrastructure & Environment, LLC  
Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

Director Dean Haen noted that item #7 of the Agenda was mislabeled as an RFP.

**A motion to approve the agenda with modification on item #7 from RFP to RFB was made by Michael Lefebvre and seconded by Bill Seleen. Unanimously approved.**

4) Approval/Modification – Minutes of March 21<sup>st</sup>, 2022 Meeting

**A motion to approve the minutes of the March 21<sup>st</sup>, 2022 meeting was made by Dave Landwehr and seconded by Doug Martin. Unanimously approved.**

5) Announcements/Communications

Mr. Haen talked about the storm damage that was caused the week prior. Doors at the Waste Transfer Station were blown inwards and fixed by Overhead Doors, creating little disruption to daily operations. Trees that were downed in the storm were cleared out.

6) Approval/Modification – Waste Transfer Station Concrete Floor Replacement Project #2505 RFB

Mr. Haen talked about the project to replace the concrete floor at the Waste Transfer Station due to normal wear. A bid from IEI for \$133,400.00 was selected. Since the operation of the Waste Transfer Station is part of the BOW Partnership with Tri-County Recycling, the cost will be shared. Dave Landwehr asked what the estimated cost was, which Mr. Haen responded that it was estimated higher than what was returned on the bid.

The project will be done in two phases with three of six doors closing during each phase. Coordination with customers and offering a financial incentive to drive their refuse to the South Landfill may be offered. A temporary rate is being calculated to incentivize customers. Mr. Landwehr asked if the different rate was required to go through the BOW Partnership for approval, which Mr. Haen responded that it did not.

Planned timeline for the project is in October 2022. John Myers asked how long the current slab has been in service. Mr. Haen and Mark Walter explained that every ten years it wears down and requires replacement.

**A motion to approve a bid of \$133,400.00 by IEI for RFB #2505 Waste Transfer Station Concrete Floor Replacement Project was made by Michael Lefebvre and seconded by John Myers. Unanimously approved.**

7) Approval/Modification – East Landfill Leachate Tank Installation Project #2506 RFB

Mr. Haen explained that the installation of a leachate metering tank at the East Landfill will help with hauling costs by avoiding or limiting the volume of leachate from the South Landfill that is being hauled directly to the NEW Water sanitary sewerage facility. Currently, leachate is being hauled to the De Pere leachate unloading station and to NEW Water at a monthly rate of around \$6,000.00. Last year an agreement was reached with the Town of Ledgeview allowing for South Landfill leachate to be discharged at the East Landfill within our agreed upon capacity. The East Landfill does not generate the same volume of leachate as it had historically, and the extra capacity will be used for South Landfill leachate. .

Project costs would cover clearing brush, removing and reestablishing the existing entrance fence, milling the existing asphalt and the installation of the metering tank. Additional costs that are not included in the project will be hiring Stiegler Electric for electrical work, a plan mod for the DNR, Highway Department milling and, the creation of

a new property parcel so that the area is outside of the landfill property boundary. By moving the fence and property boundary, the newly established parcel that holds the metering tank and allows trucks to enter and exist will be outside the NR500 regulations for the closed East Landfill. .

Mr. Seleen asked for clarification why the leachate from the South Landfill isn't hooked up to a closer sanitary sewer, which Mr. Haen responded there wasn't one close enough. Originally, when researching leachate disposal, there was investigation into building out the Village of Wrightstown's existing infrastructure to accommodate the leachate, which the Village was not interested in the idea. It would have doubled their wastewater treatment handling. Additionally, Heart of the Valley and NEW Water wastewater treatment facilities were evaluated. Hauling the leachate out to NEW Water proved to be the best option with use of the De Pere leachate unloading station. The agreement with the Town of Ledgeview was put into place for the purpose of eventually hauling leachate to the site from the South Landfill. Mr. Seleen also asked if there were plans to build up the sanitary sewerage system closer to the South Landfill, which Mr. Walter responded that it would take quite a long time for that to happen.

Mr. Haen mentioned that there is research being done into a rain flap for the South Landfill which would cover half of the cell. The purpose would be to catch clean rainfall and pump it into the sedimentation pond, thereby diverting it from entering the landfill and creating leachate. The cost would not be cheap, but it would avoid the creation of leachate over time. Benjamin Hintz and Jon Logan spoke on the levels of leachate that have been seen during the last few months of the South Landfill's operation. No immediate plans or opinions on the matter are in the works. John Myers asked how it would be moved (if by contractor) and what the useful life of the rain flap would be. Mr. Haen responded that exact details are still being researched but it would be moved a number of times, and the useful life would be determined by how many times it can be moved and re-anchored.

Mr. Myers asked if there was any concern for spillage of the leachate after the asphalt is removed and replaced as gravel, which Mr. Haen responded that a pad will be installed angled to hold any spillage.

Mr. Landwehr asked for clarification on the optional bid portion and Sara Beine with Foth Infrastructure & Environmental, LLC replied that the bidding number was higher if DeGroot would be providing the pipe, which is not the plan as they will be using what is on site.

**A motion to approve a bid of \$133,699.50 by DeGroot for RFB #2506 East Landfill Leachate Tank Installation Project was made by Dave Landwehr and seconded by Mark VandenBusch. Unanimously approved.**

#### 8) 2023 Budget - Update

Mr. Haen talked about the budget items that were already complete for the 2023 budget. Asset inventory, depreciation, and capital improvements (for Port Department only) are finished. Table of organization changes of Resource Recovery Department staff are being worked on. The plan is to create two lead operators for heavy equipment operators, add a

Resource Recovery Associate dedicated to South Landfill litter picking/grounds maintenance, and a change to LTE aide position pay from \$12.00 to \$16.00 per hour. With the South Landfill opening, the complexity and volume of accounting that the Account Clerk II handles has increased. A reclassification from Account Clerk II to Account Clerk III is being considered.

Department contract increases for customers and contractors are based on the May to May increase in the consumer price index. The increase for budget purposes for 2023 budget is 9.26% .

9) Hazardous Waste RFP - Update

A new contract for hazardous waste hauling has been awarded to Tradebe. There will be a per pound increase of 10-20% for wastes handled by the contractor.. There was a discussion about increases in out-of-county collections and Very-Small-Quantity-Generator rates.

10) South Landfill - Update

Relyco is working to finish up their final contract responsibilities. . Bayland Buildings' retainage is being held until assurance that the building's water issues are resolved and a corner of building is repaired. Heavy rain events allowed water into the maintenance building. Mr. Landwehr asked how long the retainage is held, which Mr. Haen responded until the assurance is there and we are confident that the building is complete. Michael Lefebvre asked if there was any warranty. Mr. Haen answered that there was most likely warranties in place, but the retainage is the County leverage at this time. A summary of the South Landfill cost is being prepared.

An off-road truck from Brown County Highway Department is being purchased, with an excavator to be purchased in the next two years.

The first quarter DNR inspection was completed and passed. Tribute to all parties involved. .

An appraisal was completed on Mr. Hoffman's property who has exercised his option for Property Value Protection. The appraisal was completed and sent to him. Property owners are allowed to use the property value protection benefit only once.

The first quarter DNR payment and Town of Holland payment were made.

A mechanic has accepted the mechanic position with a start date of August 1<sup>st</sup>, 2022.

11) Recycling – Update

Mr. Walter updated the Solid Waste Board on current BOW staffing concerns. Shifts are drastically short-staffed at the BOW facility. There are bids going out for artificial

intelligence picking robots to hedge against future staffing issues. Even with the wage increase to \$16.00 per hour it is still not enough of an incentive for recruitment due to inflation on transportation costs.

Quality of materials to vendors remains good. There is high demand for cardboard, paper, and plastics. Mr. Landwehr asked why there was a spike in plastic in 2021 and subsequently showing a drop in 2022. Mr. Walter explained that certain plastics like recycled containers were in high demand when there was a shortage and effected by the oil market. Market demand affects the prices through the Christmas season.

Recycling markets are very good for selling materials. Mr. Myers asked why tin and steel numbers were low, which Mr. Walters responded that the values presented were index rates. The index for tin and steel have been very stable and unmoving.

New tools to educate the public have been in circulation. The Material Recycling Facility's service area covers nine (9) counties, making this the largest publicly owned and operated MRF in the country.

An RFQ for a WOLTER street sweeper was presented. No action was needed. The sweeper will be delivered in August, with a special thank you to Ashwaubenon Public Works for continuing to sweep every Friday until the sweeper arrives.

12) Director's Report

Mr. Myers asked about Renard Island causeway easement that was under the Port Department related material. Mr. Haen explained that the Port Department was pursuing an easement with the City and a draft has been provided to the County Executive.

13) Such other Matters as Authorized by Law  
None.

14) Adjourn

**A motion to adjourn was made by Dave Landwehr and seconded by Mark VandenBusch.** Unanimously approved.

Meeting ended at 3:30PM..