

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN

DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, July 29th, 2019**  
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:

John Katers, Chair  
Mark VandenBusch, Vice-Chair  
Michael Lefebvre  
Mike VanLanen  
Norb Dantinne  
Bill Seleen  
Doug Martin  
Dave Landwehr  
Bud Harris

Un-Excused:

Also Present:

Dean Haen, Brown County P&RR  
Mark Walter, Brown County P&RR  
Samantha Jerome, Brown County P&RR  
Sara Beine, Foth  
Brian Roebke, Wrightstown Spirit  
Michael Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Norb Dantinne and seconded by Dave Landwehr.** Unanimously approved.

4) Approval/Modification – Meeting Minutes of May 20, 2019

**A motion to approve the May 20, 2019 meeting minutes was made by Bud Harris and seconded by Mike Lefebvre.** Unanimously approved.

5) Announcements/Communications

No items to discuss.

6) 2020 Budget

Dean Haen presented the 2020 proposed Port & Resource Recovery Department budget. Mr. Haen also noted the Statement of Funds was not included as the Finance Department

had not completed it in time. In the past, Mr. Haen had prepared a draft of the Statement of Funds, but decided to not include it since the numbers would change. The Statement of Funds will be presented at the September Solid Waste Board Meeting.

New 2020 initiatives:

### SOLID WASTE

- The Solid Waste area utilizes a tiered tipping fee system. The Preferred Contract rate and Contract rate are contractually bound to no more than the increase based on the change in the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers from June 2018 to June 2019 which was a 1.44% increase. Because the June 2017 to June 2018 CPI was 3.09% and Brown County used 2.51% as the increase for the 2019 budget, the composite change for 2020 would be 2.02%. Brown County is budgeting for 2.0% increase. Prior to this year, for the past 7 years, Brown County has not raised the Preferred Contract and Contract rate customers the actual full CPI increase.

The tiered tipping fee system provides long-term and high tonnage customers with the best available tipping fees. All municipal customers of Brown County are eligible for the Preferred Contract rate no matter their tonnage level. Customers with short-term contracts and/or low tonnage are eligible for the Contract rate. Customers with no commitment to Brown County are offered the Gate rate.

Brown County continues to experience an increasing number of small users of the Solid Waste Transfer Station. This is likely the result of municipalities charging for bulk pick-up. The congestion continues to increase at the scale house and within the transfer station from residential customers. Additional staffing on Saturdays is scheduled to help traffic and process customers. Minimum delivery charge will increase from \$21.00 to \$22.00 for up to 800 lbs.

- The BOW landfill at Outagamie County will not see an increase in landfill tipping fees.
- South Landfill excavation will begin estimated at \$6M. Initial staff needs will include a Resource Recovery Technician for construction supervision and a Landfill Manager in late 2020 for overseeing 2021 landfill and ancillary facilities construction. The lower level of the Recycling Transfer Station will be remodeled with cubicles and computer equipment estimated at \$25,000.
- After DNR review and comments on the South Landfill Plan of Operation submittal, additional engineering work estimated at \$50,000 is being budgeted.
- Replace WLF leachate tank estimated at \$150,000
- Install new candlestick flares at the East and West landfill as a result of reducing gas flow estimated at \$235,000

- Replacement of West Landfill 4-wheeler with a UTV is budgeted at \$28,000.
- Evaluate and consider extending BOW Cooperative Landfill Plan beyond the South Landfill.

## RECYCLING

- Recycling is state law, provides well-known environmental benefits and is better than landfilling the valuable resources. World markets for recycling commodities have significantly declined from averaging \$100/ton in previous years to \$36/ton in June 2019, requiring Brown County to charge for recyclables. Brown County is anticipating the markets to remain depressed and is budgeting a \$30/ton charge to cover the difference in processing costs/ton and commodity revenue/ton.
- Brown County has adjusted the Recycling TIP Fee Tiers to better align with the rates at the BOW Single Stream Recovery Facility. This allows for a better rate to municipal partners who bring in higher value residential material while ensuring that the cost of lower value commercial material is covered.
- The BOW Single Stream Recycling Facility will enter its 11<sup>th</sup> full year of operation in 2020. The facility processes more than 110,000 tons/yr. and is beginning to replace the original equipment. Capital investment will be paid by each county using proceeds from the sale of recyclables retained in a capital reserve fund.

## HAZARDOUS MATERIAL RECOVERY (HMR)

- The HMR program will continue to work on growing VSQG business users and renegotiating contracts with partners to reduce program costs.
- Replacement of the HMR forklift is expected to cost \$35,000.
- The HMR program is budgeting \$18,630 in Clean Sweep, Ag Clean Sweep and Drug Grants from WI-DATCP. The total grant will be in the amount of \$52,310 with the difference being distributed directly to the partner counties.

**A motion to approve the 2020 Budget was made by John Katers and seconded by Bill Seleen. Unanimously approved.**

### 7) South Landfill

Mr. Haen explained that the department is putting out RFBs for construction of the South Landfill (SLF). The plan is to have the landfill operational by January 2022. Next year the excavation of clay will begin as well as putting out bids for purchasing equipment and construction. The liner of the landfill is planning to be put down in 2021.

Mr. Haen also discussed that the Plan of Operation for the SLF has been deemed incomplete by the state. Many of the items in discussion are minor details and are being addressed. Leachate treatment and discharge agreements are also being worked on.

8) Transfer Station Scale, Building and Software/Kiosk Project

Mark Walter updated the board on the construction at the Waste Transfer Station. Construction on the bypass lane and the scalehouse remodel has begun. It is estimated that the new scale will take 6 weeks to complete. An RFB will need to be put out in order to build new, electronic signage. The plan is to have four lanes with electronic signage to assist in directing traffic.

Dave Landwehr suggested that there should be a small shade on the sign as to avoid any glares from the sun that could make them difficult to read.

9) Director's Report

No items to discuss

10) Such other Matters as Authorized by Law

No other matters.

11) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by Mike VanLanen.**  
Unanimously approved. Meeting adjourned at 3:13 pm.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department