

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, November 20<sup>th</sup>, 2023**  
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:31 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  John Myers  
                                  Bill Seleen  
                                  Mike VanLanen  
                                  Norb Dantine

Excused:                    Mark VandenBusch  
                                  Sean Gehin  
                                  Michael Lefebvre

Also Present:             Dean Haen, Brown County P&RR  
                                  Chad Doverspike, Brown County P&RR  
                                  Mark Walter, Brown County P&RR  
                                  Katie Platten, Brown County P&RR  
                                  Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Mike VanLanen and seconded by Bill Seleen.** Unanimously approved.

4) Approval/Modification – Minutes of September 18<sup>th</sup>, 2023 Meeting

**A motion to approve the minutes of the September 18<sup>th</sup>, 2023 meeting was made by Norb Dantine and seconded by Bill Seleen.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen spoke on Dave Landwehr’s retirement and resignation from the Brown County Board of Supervisors, and subsequently his stepping down from the Solid Waste Board. The Solid Waste Board recognized and thanked Mr. Landwehr’s several years of service to Brown County. Mr. Haen also thanked Mark VandenBusch, John Myers, and

Bill Seleen for agreeing to serve another term on the Solid Waste Board, which will be approved by the County Executive.

Mr. Haen shared an article regarding the technology engineering school at UW-Green Bay, and John Katers discussed the UW-Oshkosh digester closing and UW-Green Bay's monitoring of the situation.

6) Project #2626 East Landfill Tank Access Road RFB – Request for Approval

Chad Doverspike spoke about the bid results for Project #2626 East Landfill Tank Access Road RFB. A road is to be installed at the East Landfill site to access the leachate offloading tank that was installed in 2022. Maps and drawings were presented detailing project specifics. Demolition of the old scale and the existing asphalt will be piled onsite. The project is scheduled for Spring of 2024.

There was a brief discussion with Norb Dantine, Mike VanLanen, and Mr. Haen regarding if the site will be the most economical site to use, with De Pere unloading station and direct hauling to NEW Water being the other options and their capacity limits.

Mr. Myers requested further explanation of the Items A&B, which Mr. Doverspike explained was for the removal of existing asphalt, to grind and leave it piled onsite for future use.

**A motion to approve Project #2626 East Landfill Tank Access Road RFB to Relyco Plus for \$183,022.55 and Items A&B for \$1542.00 each was made by Norb Dantine and seconded by Bill Seleen. Unanimously approved.**

7) 3<sup>rd</sup> Quarter Budget Status Report – Request for Approval

Mr. Haen discussed the 3<sup>rd</sup> Quarter Budget Status Report which showed a snapshot of the Resource Recovery Department's budget. Comments provided were that revenue was trending higher which subsequently meant that operation expenses were slightly increased. This is in part due to the increase in tonnage for the South Landfill. Mr. Dantine asked what the increased tonnage means for a new landfill cell build, which Mr. Doverspike answered that initial plans are to excavate in 2025, build in 2026, and open the new cell in 2027.

There was a conversation about continuing education and outreach on waste minimization and the amount of waste from municipal, commercial, and industrial waste the South Landfill sees.

**A motion to approve 3<sup>rd</sup> Quarter Budget Status Report was made by Norb Dantine and seconded by John Katers. Unanimously approved.**

8) Town of Ledgeview Bike Park on non-landfill property at the East Landfill

A draft Memorandum of Understanding (MOU) between Brown County Port & Resource Recovery and the Town of Ledgeview is being prepared for exploration of a mountain bike park on property nearby the East Landfill. The department's largest concern is restricting public access to the landfill area and infrastructure. The potential lease will more extensively discuss building, maintaining, and securing the site.

There was a discussion regarding the terrain of the area and the possible future use for the site for the department's purposes.

9) HL-591 Appraisal

The Town of Holland has approached the Port & Resource Recovery Department about land for a new Town Hall facility. Mr. Haen and Mr. Doverspike identified the 12 Acre HL-591 land parcel as a potential selection. The identified part of the property has no potential use for solid waste in the future. A shared cost appraisal was agreed upon, and will likely be completed within the month.

There was a conversation about the location of the parcel and current landfill operations, and it was noted that the areas are close to two miles apart.

10) 2024 Budget

Mr. Haen spoke about the 2024 Budget, which was approved by the County Board and County Executive with no changes. A statement of funds is currently delayed as more reworking and adjustments are needed to be completed by the Administration Department.

11) South Landfill

Mr. Doverspike gave an update on the clay excavation project, the gas collection lines, and the horizontal leachate recirculating lines project. Beneficially reused tire chips will be used in the gas collection and leachate recirculating line projects, Brown County SLF will be the first landfill in the state to beneficially utilize tires as backfill around horizontal gas and leachate collection lines. The economic benefit to the South landfill could be saving around \$1 million by not having to purchase and haul stone. Badger Material Recycling will deliver the tire chips for free and pay Brown County \$5 per ton of tire chips delivered. There was a brief conversation about wire removal from the tires and assisting in a presentation on tire chips at the WIRMC conference.

12) Director's Report

Mr. Haen spoke about the continuing work to prevent and handle fire incidents at the Waste Transfer Station. Recent dust removal at the Waste Transfer Station and Recycling Transfer Station occurred. Research into infrared alarm systems will be done to see if it is a viable option for the facilities. The concrete floor at the Waste Transfer station which

was installed in October 2022 and repaired in the Spring of 2023 needs further repairs. The department is working with Foth to identify the cause of the concrete cracking and will have more information in January 2024 on how to continue.

13) Such other Matters as Authorized by Law  
None.

14) Adjourn  
**A motion to adjourn was made by Norb Dantine and seconded by Mike VanLanen.**  
Unanimously approved.

Meeting ended at 3:21PM.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department