

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, June 19<sup>th</sup>, 2023**  
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  Mark VandenBusch  
                                  Michael Lefebvre  
                                  John Myers  
                                  Bill Seleen  
                                  Mike VanLanen  
                                  Dave Landwehr

Excused:                    Norb Dantinne  
                                  Sean Gehin

Also Present:             Dean Haen, Brown County P&RR  
                                  Mark Walter, Brown County P&RR  
                                  Katie Platten, Brown County P&RR  
                                  Tom Vande Wettering, Town of Holland  
                                  Brian Rickert, Village of Ashwaubenon

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Mike VanLanen and seconded by Michael Lefebvre.** Unanimously approved.

4) Approval/Modification – Minutes of April 17<sup>th</sup>, 2023 Meeting

**A motion to approve the minutes of the April 17<sup>th</sup>, 2023 meeting was made by John Myers and seconded by Bill Seleen.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen spoke on a fire incident at the South Landfill at 11:00 p.m., Friday, June 9<sup>th</sup>. Greenleaf Fire Department responded to the fire and contacted Landfill Manager Ben Hintz, Assistant Director Chad Doverspike, and Mr. Haen who were able to mobilize staff to assist. Operators were able to peel back and move refuse to allow the fire department to extinguish, staying onsite until 9:00 a.m. Saturday. Hauling was diverted to Outagamie County in an abundance of caution as landfill fires often burn underground and tunnel to other areas. Mr. Haen is seeking emergency response pay for employees who are called to incidents outside of normal operating hours.

Board members discussed emergency response and the potential source of the fire. Dave Landwehr suggested incorporating Brown County Highway's emergency response team for such incidents. Mr. Haen recommended a solution to reducing fires at waste and recycling facilities for Brown County would be to conduct an outreach campaign about proper battery disposal as well as eliminating the cost of disposing of all batteries at the Hazardous Material Recovery Facility.

The Resource Recovery Department is committing to outreach and education on battery recycling over other areas of focus. Thermal sensors and infrared heat detecting cameras were discussed as possible solutions for the transfer stations; however, covering the 26 acre South Landfill cell would not be practical.

6) New HVAC Unit in Conference Room at P&RR Project #2583 RFB – Request for Approval

The General Offices building at 2561 South Broadway in Green Bay is over 25 years old, and requires a new HVAC system in the Conference Room. John Myers asked if there was a specific unit requested in the bid, to which Mr. Haen responded that specifications and structural analysis were included with language that the unit could be comparable to the existing unit.

**A motion to approve and award Project #2583 New HVAC Unit in Conference Room at P&RR to AMA for \$20,534.00 was made by Michael Lefebvre and seconded by Mike VanLanen. Unanimously approved.**

7) South Landfill – Update

a. Summary of South Landfill Construction Costs

Mr. Haen provided an overview of the construction costs attributed to the South Landfill from beginning of construction to operation. An amount of \$22 million in capital assets was required for initial construction of the site. Land improvements, infrastructure, buildings, equipment were additionally needed which brought the total cost to \$33 million.

Due to the construction costs coming in at budget and operation costs below what was estimated, it is unlikely that the Rate Stabilization schedule for incrementally increase tipping fees to spread out the costs of the SLF will be necessary. The planned addition of

the Outagamie Co. Northwest Landfill in 2025 will increase the cost of the BOW system and Brown County will reserve any potential Rate Stabilization scheduled increases.

Mr. Katers asked if there were statistics that could be provided by the engineering firm, Foth, to see if the construction costs have comparatively changed from 2020 to now, which Mr. Haen responded that he was not aware of that.

b. WDNR South Landfill Inspection Report

The South Landfill continues to have no issues and remains compliant under WDNR standards. The aesthetics, cleanliness, and operation of the landfill is acceptable. Proper cover and odors factor into the WDNR's evaluation.

c. Clay Project

A gas destruction system needs to be in place by 2026, which requires the area it will occupy to be built up with clay. Excavation of Sequence Two will begin and 50,000 cubic yards of clay will be used in that way. Equipment acquisition has begun as well as hiring of an employee as this project begins. To date, a roller and D5 bulldozer has been acquired, as well as an equipment swap with Outagamie County for their D8 bulldozer, and the borrowing of Winnebago County's rock truck. Issues that have set back the excavation include a machine fire and staffing changes. The responsibility for repairs of borrowed equipment was discussed and responsibility remains with the purchasing county.

d. Equipment

All other items regarding equipment were covered in previous discussion.

8) 1<sup>st</sup> QTR Budget Status Report – Update

Mr. Haen gave an overview of the 1<sup>st</sup> Quarter Budget Status Report for Resource Recovery Department operations. Public charges in revenue are slightly below the 25% predicted due to commodity pricing on recycling.

9) Director's Report - Update

The East Landfill's leachate metering tank was installed and the bid for the gas flare skid has been rewarded. The skid is similar to the equipment installed at the West Landfill and will be installed in August.

Renewed interest in a mountain bike trail at the East Landfill by the Town of Ledgeview was discussed.

The LED light installation project at the Waste Transfer Station went well. Concrete floor repairs are scheduled for the week and weekend before the Fourth of July holiday. This

will result in requiring direct haul to the South Landfill for all construction and demolition waste.

Mark Walter provided an update on the robotics timeline at the BOW Recycling facility and the increased amount of material seen due to multiple MRF facilities that have closed due to fires and scheduled maintenance.

10) Such other Matters as Authorized by Law  
None.

11) Adjourn  
**A motion to adjourn was made by Dave Landwehr and seconded by John Katers.**  
Unanimously approved.

Meeting ended at 3:13PM.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department