

Brown County Hazardous Material Recovery (HMR) Facility

For Office Use Only: Initials: _____ Confirmed Appointment Day, Date, & Time: _____ 'Statement of Use' Form # _____

Very Small Quantity Generator (VSQG) Appointment Request Form

DIRECTIONS: Please fill out **both sides** of this form and return

Download, Complete & Send Form Via: Email: RR.HHW@browncountywi.gov or Fax: (920) 492-4957

Fillable by smartphone via Adobe Fill & Sign or comparable application

Preferred Appointment Times* (Check all that apply)

MONDAY

☐ Morning ☐ Afternoon

WEDNESDAY

☐ Morning ☐ Afternoon

FRIDAY

☐ Morning ☐ Afternoon

*Times Dependent Upon Availability. Brown County will call to set-up an appointment.

Generator Information

Business/Organization Name: _____

Generation Address: _____
(where material was generated): _____

County: _____

Contact Name: _____

Contact Number: _____

Payment Method (Due at time of service)

- ☐ Card
☐ Cash
☐ Check

Make checks payable to:
Brown County Resource Recovery

☐ Bill My Account # is: _____

Attention: Brown County HMR can only bill entities with active Brown County accounts.

What You Need to Know For Your Waste Disposal Appointment!

- Your business is required to perform a "Waste Determination" on your generated waste to determine how the waste should be handled. If you don't know what it is, how can it be managed properly?
- All waste accepted by the Brown County HMR facility need to be identifiable either by a legible manufacturer's label on the container, Safety Data Sheet (SDS), or your generator knowledge of the container's contents.
- Brown County HMR does have a forklift to unload palletized material and/or drums.
- The Brown County HMR accepts cash, check, or card. We can only bill those businesses that have current accounts with Brown County's Resource Recovery Department.

HMR Bulb & Batteries Requirements

Required Handling: Bulbs & Batteries - Per WI DNR waste code NR 673, 'Used Lamps' AND 'Used Batteries' are required to be stored in non-leaking, waste compatible containers that are marked with the container's fill start date and labeled with the words, "Used Lamps" or "Used Batteries". Brown County HMR requires the same criteria with items brought to the HMR facility for disposal. Additionally:

Bulbs :

The number of lamps in each container are required to be counted and recorded.

Batteries :

The Department of Transportation has rules regarding the transporting of "Used Batteries". These rules require the terminals of rechargeable batteries (especially lithium) and any other battery over 9 volts to be taped/covered before they can be transported across U.S. roadways. This includes bringing them to the Brown County HMR.

Fill out the "[Hazardous Material Disposal Inventory List](#)" and "[Very Small Quantity Generator \(VSQG\) Self-Certification](#)" sections on the back of this page.



Hazardous Material Disposal Inventory List

[illegible]

Very Small Quantity Generator (VSQG) Self-Certification

I, representing

(print or click to fill) (print or click to fill)

Certify that I am knowledgeable of the hazardous waste regulations as they pertain to my business and certify that the hazardous waste listed was generated by a Very Small Quantity Generator (VSQG) of hazardous waste. VSQG's generate less than 220 lbs. of hazardous waste nor 2.2 lbs. of acute hazardous waste in a month and never accumulate more than 2,205 lbs. of hazardous waste onsite at any time. I further acknowledge that documentation of proper hazardous waste disposal shall be kept in the business files at the place of hazardous waste generation for regulatory review for a minimum of three years from this date.

I acknowledge the Brown County HMR requirements on bulbs & batteries. I further acknowledge hazardous material brought to the HMR facility not recorded in the Hazardous Material Disposal Inventory List may be rejected at time of appointment.

Signature:

Call (920) 492-4954 with any questions or concerns!