

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, September 18th, 2023**
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Mark VandenBusch
 John Myers
 Bill Seleen
 Mike VanLanen
 Norb Dantine
 Michael Lefebvre

Excused: Dave Landwehr

Not Excused: Sean Gehin

Also Present: Dean Haen, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Mark Walter, Brown County P&RR
 Katie Platten, Brown County P&RR
 Theresa Slavek, Brown County Administration
 Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike VanLanen and seconded by Michael Lefebvre. Unanimously approved.

4) Approval/Modification – Minutes of August 21st, 2023 Meeting

A motion to approve the minutes of the August 21st, 2023 meeting was made by Norb Dantine and seconded by Mark VandenBusch. Unanimously approved.

5) Announcements/Communications

Director Dean Haen invited the Solid Waste Board members to the Customer Appreciation Days at the Waste Transfer Station, Recycling Transfer Station, and South Landfill.

6) Project #2619 Strategic Public Communications Plan 2023 Draft RFP – Request for Approval

Mr. Haen briefly discussed the proposal process with the Solid Waste Board before Mark Walter spoke about the strategic public communications plan draft RFP. A selection committee to give guidance and scores for submitted proposals will be created. John Katers and Michael Lefebvre were recognized as volunteers for this committee.

An additional \$5,000 was added to each the Port and Resource Recovery areas as it was recognized that there was more work needed for public relations due to projects and advertising.

A motion to approve Project #2619 Strategic Public Communications Plan 2023 Draft RFP was made by John Katers and seconded by Mike VanLanen. Unanimously approved.

7) 2024 Budget - Update

The 2024 Budget that was presented at the previous meeting of the Solid Waste Board was approved through the Finance Department and the Executive's Office. The Statement of Funds requires further work before final submittal. A draft statement of funds was presented to the Board members and there was a brief discussion of the utilization of BOW vs. County monies.

8) South Landfill - Update

Chad Doverspike talked about the Wisconsin DNR compliance inspection that was conducted at the South Landfill in August. The South Landfill passed with 100% compliance.

Mr. Doverspike discussed a number of projects that are currently underway or planned for the South Landfill and presented a drone video provided by Land Conservation.

The clay moving project which will move 54,000 yards of clay from the south side of Phase I to the West slope and is estimated to be finished by November. The area will overwinter and will be the site for the leachate/gas Infrastructure.

As the third lift inside of the Phase I landfill cell reaches ground elevation, the plan of operation requires gas collection lines to be installed. Six-inch gas collection lines will be installed to start drawing methane gas from the landfill to a flare. Leachate recirculation lines will be located on either side of the gas collection lines to collect leachate and

recirculate it into the landfill to encourage breakdown of materials. This project will begin after the clay hauling project is completed in November.

A road will be constructed on the east side of the South Landfill to accommodate trucks to dump as the materials rise to the next lift in the spring of 2024.

As the drone video was presented, questions were answered regarding leachate recirculation. An innovative plan mod for using shredded tire chips to fill the trenches where the gas collection lines will lay is being researched. The use of beneficially reused tire chips in place of stone could save a considerable amount of money. If approved by the Wisconsin DNR, the South Landfill will be the first in the state to use this method.

Trees were discovered during the clay excavation which are likely from an ancient shoreline. The wood is black and likely rotted in a shoreline before it was covered.

9) Director's Report - Update

Mr. Haen shared that the Town of Holland has reached out to the Resource Recovery Department inquiring about a plot of land for future need for a new town hall. The Town of Holland has agreed to sharing the cost of appraisal for the lot. A draft purchase agreement will be drafted and the land surveyed by the town.

Mr. Doverspike talked about the ongoing concrete replacement projects at the Recycling Transfer Station and the upcoming wall repair that will happen in the next week. Dust removal at both the Waste Transfer Station and Recycling Transfer Station is scheduled to be completed to mitigate potential fire hazards.

The East Landfill flare skid project is underway and being installed. A memorandum of understanding has been sent to the Town of Ledgeview to protect landfill infrastructure while planning a bike path at the East Landfill location.

10) Such other Matters as Authorized by Law
None.

11) Adjourn
A motion to adjourn was made by Norb Dantine and seconded by Bill Seleen.
Unanimously approved.

Meeting ended at 3:10PM.