

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
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DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday November 16th, 2020** at the Brown County South Landfill, 1258 County Rd IL, Greenleaf, WI 54126

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 1:23 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  Mark VandenBusch, Vice-Chair  
                                  Doug Martin  
                                  Dave Landwehr  
                                  Bill Seleen

Excused:                    Bud Harris  
                                  Mike VanLanen  
                                  Norb Dantine  
                                  Michael Lefebvre

Also Present:              Mark Walter, Brown County P&RR  
                                  Chad Doverspike, Brown County P&RR  
                                  Samantha Cooper, Brown County P&RR

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Dave Landwehr and seconded by Doug Martin.** Unanimously approved.

4) Approval/Modification – Meeting Minutes of September 21st, 2020

**A motion to approve the September 21st, 2020 meeting minutes was made by Dave Landwehr and seconded by Bill Seleen.** Unanimously approved.

5) Announcements/Communications

No announcements/communications to report.

6) 2021 South Landfill Plan

Operations Manager Chad Doverspike stated that currently, the South Landfill construction work is 99% complete. The Resource Recovery Department plans to have 2 RFBs for 2021 work out by mid-December in hopes to have the bids approved towards the end of January 2021 so work can begin April 1st, 2021.

7) Recycling Center Push Wall Upgrade RFB

Business Manager Mark Walter explained that two bids were received that were identical so the County gave them both the option to reduced their price. One company was able to complete the work yet this winter with a 3% reduction from their originally quoted price.

**A motion to award the Recycling Center Push Wall Upgrade Bid to MJI Building Services' revised bid for the amount of \$45,105 was made by Dave Landwehr and seconded by Doug Martin.** Unanimously approved.

8) Leachate Unloading Station Tank Installation Bid

Mr. Doverspike stated that the department asked for two different prices for work done between both December 2020 – March 2021 and April 2021 – June 2021. It is the department's recommendation to schedule the work for the winter to reduce the amount of work needing to be done in the summer of 2021.

**A motion to award the Leachate Unloading Station Tank Installation Bid to Kip Gulseth for the amount of \$48,875 for the Dec 2020-Mar 2021 timeframe was made by Dave Landwehr and seconded by Doug Martin.** Unanimously approved.

9) Director's Report

Mr. Walter & Mr. Doverspike updated the Solid Waste Board on the following topics:

**South Landfill**

- 2021 scale house, maintenance buildings, asphalt, concrete and the drop-off unloading area are prepared to be bid out
- Phase one construction of clay liner, geosynthetic liner, leachate lines, leachate tank, and groundwater gradient pumps are being finalized for bidding purposes
- 2020 Security fence, excavation and gravel work is done
- Leachate discharge agreement discussions with Town of Ledgeview will be beginning
- Staff has been communicating with the town of Holland attorney on amending the Landfill Siting Agreement to reflect current private well sampling methods and parameter lists delayed due to COVID-19. Brown County would also like the town of Holland to consider earlier operating hours for the benefit of reduced truck traffic during normal travel times.
- Providing fiber optics to the site is proving to be complicated. A study will be conducted to identify the lowest cost over 10 years of providing service. Staff is hoping we can find private partners to cost share.

**Digester**

- Staff has provided Dynamics with the following data; soil, wetlands, fencing, and other data for them to determine the proposed location of the manure pipe proposed to run north-south in the ATC easement. Dynamics has provided a draft pipe location and Brown County will be responding to their draft locations. Final draft easement will need County Board approval.

Additionally, we are working with Dynamics to share in running power and fiber optics to both facilities

### **Solid Waste Management Agreements**

- New comprehensive solid waste management agreements have been drafted that combine separate existing agreements for solid waste, recycling and household hazardous waste into one agreement. A draft is being reviewed by City of Green Bay and De Pere legal counsel for approval. The Rate Stabilization Fund with a balance of \$1.1M has been directed and reserved by Brown County to lessen the anticipated \$8/ton increase in tipping fees necessary from constructing and operating the future new South Landfill. Upon final negotiations of agreement, staff will seek County Board approval of a master agreement for staff to execute with all twenty-six County municipalities in 2021 with effective date 2022.

### **Staff**

- Continuing COVID business as usual except for three staff members who are teleworking and will return to the office when it is deemed necessary.
- We have hired our Clerk/Typist as an Associate. She will work both positions until January 1. This was done due to the inability to hire a part-time Associate. Only received three applicants and no one willing to interview.
- The Landfill Manager position received numerous qualified applicants and we interviewed five. We are making offers to the desired candidate.

10) Such other Matters as Authorized by Law  
No other matters.

11) Adjourn  
**A motion to adjourn was made by Dave Landwehr and seconded by Bill Seleen.**  
Unanimously approved. Meeting adjourned at 1:34 pm.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department