

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday August 17th, 2020** at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:

John Katers, Chair
Mark VandenBusch, Vice-Chair
Doug Martin
Norb Dantinne
Dave Landwehr
Bill Seleen

Excused:

Bud Harris
Michael Lefebvre

Un-Excused:

Mike VanLanen

Also Present:

Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Samantha Cooper, Brown County P&RR
Brian Roebke, Wrightstown Spirit
Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantinne and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Meeting Minutes of March 16th, 2020

A motion to approve the March 16th, 2020 meeting minutes was made by Bill Seleen and seconded by Dave Landwehr. Unanimously approved.

5) Announcements/Communications

John Katers asked if the Solid Waste Board would like to meet in-person going forward or to continue receiving digital updates from director, Dean Haen.

It was decided that meetings would be in-person going forward.

6) 2021 Budget

Mr. Haen discussed the changes for the 2021 budget including: moving all salaries into appropriate cost centers in response to the building of the South Landfill (SLF). Resource Recovery will use a 0.52 % increase in CPI which will be the basis for increasing the Preferred and Contracted tipping fees for 2021 an increase of \$.23 cents per ton for each.

Gate rate at the Waste Transfer Station will be increasing by \$2 per ton versus \$1 per ton as in past years as more gradual increase resulting from increase cost of construction SLF. The BOW landfill at Outagamie County will not see an increase in BOW landfill tipping fees for 2021. The South Landfill construction, ancillary facilities and acquisition of equipment is estimated at \$19 million for the coming year.

An amended and restated BOW Cooperative Landfill Plan is being negotiated and will be completed in Fall 2020 or early 2021. The new agreement will have significant changes including sharing of alternative daily cover and out-of-county tonnage. Out-of-county tonnage direct hauled or delivered at the transfer station will need to be tracked. Additionally, transfer station hauling and operating costs will be shared.

The Recycling and Hazardous Material Facility budgets have remained mostly the same from the previous year.

A motion to approve the 2021 Budget was made by John Katers and seconded by Norb Dantine. Unanimously approved.

7) CLOSED SESSION (Real Property and Contracts)

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by John Katers and seconded by Dave Landwehr. A roll call vote followed with the following Board Members voting “aye”: John Katers, Mark VandenBusch, Norb Dantine, Dave Landwehr, Dough Martin and Bill Seleen. There were no “nay” votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to real property and contracts.

A motion was made by Dave Landwehr and seconded by Norb Dantine to return to open session. A roll call vote followed with the following Commissioners voting “aye”: John Katers, Mark VandenBusch, Norb Dantine, Dave Landwehr, Dough Martin and Bill Seleen. There were no “nay” votes; the motion was passed. **No action was taken.** The Solid Waste Board continued with agenda items in open session.

8) DePere Leachate Agreement

Mr. Haen stated that the site plan for remodeling the De Pere leachate unloading station has yet to go to the De Pere site plan review committee.

The industrial service agreement for the leachate treatment has gone to De Pere public works committee and then eventually to the De Pere City Council. The agreement allows the department to unload leachate at the unloading station.

At some point, additionally capacity will need to be purchased from NEW Water. A Leachate Service Agreement is also being drafted with the Town of Ledgeview for a backup unloading station using the East Landfill leachate system.

A motion to approve the DePere Leachate Agreement was made by John Katers and seconded by Mark VandenBusch. Unanimously approved.

9) WLF Flare & Leachate Tank

Mr. Haen explained that the department has issued construction bids for the West Landfill flare and new leachate tank installation. The leachate tank bids came in over budget, and the bid was not awarded. The flare bid was awarded as it came in within budget.

10) South Landfill

Mr. Haen announced that the security fence has been built around the property. Gates still need to be put up.

Chad Doverspike announced that the South Landfill excavation officially began on April 1st of this year. So far, over 560,000 cy have been excavated - slightly more than ½ of the total amount to be excavated. Out of the 30 rain days that have been set aside, 21 1/2 have been used so far.

The department received the license to complete nuclear density testing and two Resource Recovery staff members have been running those tests. Brown County also purchased a Trimble GPS unit & Brown County staff have been completing surveys as well. Drone flights are being run once a month for historical footage. A piece of old drain tile has been found to have caused water to seep in to the northeast cell. The tile has been jetted and cement grouted to prevent water from coming through.

Mr. Haen explained that Performa has been designing the maintenance and scale house buildings for the SLF. The department recently learned that the area where the SLF is being constructed tends to lose power about three times per year. This needs to be taken in to account with a backup power plan when determining the power requirements and fiber optics for the landfill.

Mr. Haen mentioned that the department plans to reinforce the Recycling Transfer Station tip floor push wall.

11) Recycling System Upgrades

Mark Walter announced that the Tri County Recycling Sorting Facility had replaced their optical sorter and eddy current and realigned a baler for about \$1.3M total cost. Currently, the sorting facility is staffed at about 95% - the highest it's been in a number of years.

Due to COVID-19, in the past few months the facility has seen an increase in residential versus commercial material. Normally, the RTS sees about 60 % residential vs. 40 %

commercial tonnages. From April to July the ratio was closer to 70:30. . Overall, recycling commodity markets are still down.

Mr. Doverspike mentioned that the solid waste tonnage reached an all-time record high in July 2020 with 17,500 tons of material coming through the transfer station in July.

12) Hazardous Material Recovery Facility

Mr. Haen explained that the Hazardous Material Recovery Facility has been negatively impacted by COVID-19; however, it is on the rebound and should fully recover sometime between August and September.

The current COVID-19 safety measures in place require visitors to stay in their vehicles while employees unload their material for them. This new method is resulting in faster processing overall.

13) Director's Report

Mr. Haen stated that the Resource Recovery department is an essential County department. Because of this, the department will remain open during the COVID-19 pandemic.

14) Such other Matters as Authorized by Law

No other matters.

15) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Bill Seleen.

Unanimously approved. Meeting adjourned at 4:01 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department