



## PORT & RESOURCE RECOVERY DEPARTMENT

2561 S. BROADWAY  
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DEAN R. HAEN

DIRECTOR

### PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

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A regular meeting was held on **Monday February 19<sup>th</sup>, 2018**  
Brown County Resource Recovery Facility, 2561 S. Broadway, Green Bay, WI

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:31 pm.

2) Roll Call:

Present: John Katers, Chair  
Norb Dantine  
Dave Landwehr  
Mike Van Lanen  
Bill Seleen  
Doug Martin

Excused: Mark Vanden Busch, Vice-Chair  
Bud Harris

Also Present: Dean Haen, Brown County P&RR  
Mark Walter, Brown County P&RR  
Chris Blan, Brown County P&RR

3) Approval/Modification – Meeting Agenda – *Request for Approval*

**A motion to approve the agenda was made by Norb Dantine and seconded by Dave Landwehr.** Unanimously approved.

4) Approval/Modification – Meeting Minutes of January 15<sup>th</sup>, 2018 - *Request for Approval*

**A motion to approve the January 15<sup>th</sup>, 2018 meeting minutes was made by Dave Landwehr and seconded by Mike Van Lanen.** Unanimously approved.

5) Announcements/Communication

Michael Lefebvre will be the new Solid Waste Board member.

Shelby Jensen, Clerk Typist, will be leaving the Department on February 23, 2018.

Craig Wirtz, Resource Recovery Technician, will be retiring effective March 5, 2018

The city of Green Bay and the Oneida Seven Generations Corp. came to a settlement over the waste-to-energy facility.

6) 2017 Resource Recovery Annual Report – Request for Approval

The Annual Report serves multiple purposes. The report serves as the end of the year budget status report for the County Board. It is also used as a resource to internal and external stakeholders summarizing the activities of the department for new and existing Solid Waste Board Members, Public Work Directors and County Supervisors. The annual report compares how the Department is doing from one year to the next in all of the different areas; solid waste, recycling, hazardous material recovery, etc. Mr. Haen explained the financials included in the annual report.

Mr. Haen then discussed the 2017 accomplishments, which included: revised 2012 5-year Solid Waste Management Plan; implemented “Black Ice Software”; evaluated in-house processing of florescent, incandescent, and LED lamps; evaluated regional composting feasibility study; marketed recycling service to neighboring counties and made retention calls to existing municipal customers; marketed landfill and resource recovery services to neighboring counties and made retention calls on existing municipal customers; conducted Hazardous Material Recovery Process Map for collection, storage and processing of hazardous materials; replaced one mile of asphalt road; and, replaced the recycling tip floor. Some goals that were deferred or incomplete in 2017 and in progress in 2018 included: evaluate leachate management options for South Landfill; modify South Landfill Feasibility Determination and submit to DNR; convert existing Gas-To-Energy plant to passive flare including building modifications and sale of existing equipment; excavate South Landfill clay; conduct BOW Waste Technology Committee research; and, evaluate existing BOW Landfill Agreement and potentially renegotiate extension.

Mr. Haen then announced the departmental goals for 2018 including: excavate 20,000 cubic yards of South Landfill Phase 1 clay; execute South Landfill leachate discharge and treatment agreement(s); work on South Landfill wetland delineation; determine strategy for dealing with South Landfill mass balance of clay; implement conversion plan for existing Gas-To-Energy plant to passive flare including building modifications and also sell equipment and develop a use for the facility; determine benefits of existing BOW Cooperative landfill Plan and develop alternatives and options for future BOW Cooperative Landfill Plan; revise 2013 5-year BOW Solid Waste & Resource Recovery Management Plan; market recycling and landfill services to new customers and make retention calls with a third of existing customers and municipalities; evaluate adding additional hours to HMR collection day and implement HMR building modifications; replace Solid Waste Transfer Station compactor, Recycling Transfer Station front-end loader, add quick doors and HVAC unit; award 15 year agricultural land lease and farm building lease; assess leasing of non-landfill land to Dynamic Concepts for biodigester facility; and, complete BOW Diversion Committee analysis of mattress recycling.

**A motion to approve the annual report but add the completed concrete tip floor to completed tasks and mattress recycling to the 2018 goals was made by John Katers and seconded by Mike Van Lanen. Unanimously approved.**

7) BOW Regional Planning – Update

Brown, Outagamie and Winnebago Counties are working with Mike Konecny and Foth Companies to evaluate the financial benefit that the BOW has had on its municipalities and residents.

8) BOW Labor Services – Update

Lead Point will be onsite at a full time basis starting February 26<sup>th</sup>.

Another change of note at the Outagamie County landfill is that they will now be using new scale software called Paradigm. Staff from Brown County will evaluate the new software at Outagamie County and potentially switch as well.

9) HMR Building Modifications (Request for Bid) – Update

Staff has been working on different options for how to decrease the line of cars on Globe Avenue during collection hours. A few options include increasing collection hours, adding an extra door, adding additional hours to an existing day or adding a third public collection day each week. Another option is to remodel the building, adding another cash register and scale. The budget to make these changes is \$25,000. Several bids were received between \$17,000 - \$24,000. The companies that bid include Zeise, Immel and Mission Support Services, a subsidiary of the Oneida Tribe. Mr. Landwehr suggested to find out if Sovereign Immunity is an issue.

10) Front-End Loader RFQ – Update

Fabick-Cat met all of the criteria and won the bid for the front-end loader.

11) Transfer Station 15 CY Compactor – Update

Reaction Distributing, from Canada, won the bid to replace the compactor. Since the company is from Canada, Reaction Distributing may contract with J-Mec to do service on the compactor. J-Mec services the current compactor as well.

12) Director's Report – Update

Mr. Walter stated that the 2019 Tri-County Recycle Guide has been distributed. The Guide includes the three BOW counties as well as Calumet, Door, Kewaunee, Oconto and Shawano counties in it coverage area. This will be the last year that this type of booklet is done. The Tri-County is looking into doing a smaller information flyer and direct mailing to the three counties as well as some outside regions.

The Wisconsin Integrated Resources Management Conference is next week in Elkhart Lake.

13) Such other Matters as Authorized by Law

No other matter.

14) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by John Katers. Unanimously approved.** Meeting adjourned at 3:22 pm.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department