

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN  
DIRECTOR

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**PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD**

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A regular meeting was held on **Monday, February 20<sup>th</sup>, 2023**  
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present:                    John Katers, Chair  
                                  Bill Seleen  
                                  John Myers  
                                  Norb Dantine  
                                  Sean Gehin  
                                  Mike VanLanen

Excused:                    Mark VandenBusch, Vice Chair  
                                  Michael Lefebvre

Not Excused:              Dave Landwehr

Also Present:              Dean Haen, Brown County P&RR  
                                  Chad Doverspike, Brown County P&RR  
                                  Mark Walter, Brown County P&RR  
                                  Katie Platten, Brown County P&RR  
                                  Dan Theno, Brown County Supervisor, District 5

3) Approval/Modification – Meeting Agenda

**A motion to approve the agenda was made by Mike VanLanen and seconded by Norb Dantine.** Unanimously approved.

4) Approval/Modification – Minutes of January 16<sup>th</sup>, 2023 Meeting

**A motion to approve the minutes of the January 16<sup>th</sup>, 2023 meeting was made with corrections as noted – i.e. DeGroot changed to DeGroot Inc - by Bill Seleen and seconded by John Katers.** Unanimously approved.

5) Announcements/Communications

Director Dean Haen reminded the Solid Waste Board that the Wisconsin Integrated Resource Management Conference (WIRMC) was occurring the same week. Also, attending the meeting was Dan Theno, Brown County Supervisor for District 5 who is interested in learning more about the Board's activities.

6) 2022 Resource Recovery Annual Report – Request for Approval

Mr. Haen gave an overview and presented the *2022 Resource Recovery Annual Report*. The year was very busy for the Department, with the opening of the South Landfill, taking over operations of the Waste Transfer Station, supply chain issues, and working post-pandemic. Many purchases were made for the department and a large number of employees were hired.

The South Landfill received just short of 400,000 tons, covering the 26 acres in 15 feet of waste. This included commercial and residential from BOW system. Prior to the South Landfill's opening in 2022, southern Brown County communities would direct haul to Outagamie County.

Recycling markets saw a decline in 2022, after a record year (2021) that followed increased commercial waste and cardboard from online sales. The paper market was stagnant for two months in the fall of 2022, which has gotten better but still seeing some paper markets selling at zero. Packaging is becoming more lightweight, which can account for the tonnage declining, but still maintaining the amount of containers collected.

The Hazardous Material Recovery Facility collected more hazardous material in 2022 even after service hour changes mid-year. A vape or e-cigarette recycling program was discussed, but there is no current project that is in the works.

A snapshot of unaudited financials was discussed. A significant change in funds was observed.

Mr. Haen finished his overview of the 2022 annual report by discussing the tasks and goals that were completed, which goals are planned for 2023, and goals that were struck out or postponed.

Revisions suggested by staff: remove on page 10 – deferred goal, remove on page 11 - #4 under South Landfill.

**A motion to approve the 2022 Resource Recovery Annual Report with revisions was made by John Katers and seconded by Mike VanLanen. Unanimously approved.**

7) 2023 Strategic Plan Resource Recovery - Update

Mark Walter presented an updated strategic plan that was revised with the help of Bill Seleen, John Myers, and Norb Dantine. Mr. Walter discussed the revisions as the strategic plan was presented at a previous meeting of the Board.

Several strategic issues were discussed including the idea of establishing an independent solid waste authority as approval processes can be cumbersome in a larger entity like the BOW system. Beneficial reuse of landfill gas was also discussed. Maximizing BOW recycling operations with staffing issues and with the use of robotics had additional comments. Ongoing education for recycling was highlighted. Hazardous Material Recovery efforts will focus on establishing the Green Bay location as a regional center, with customers bringing materials to the facility from other counties. Lastly, Mr. Walter discussed revisions to the goals and objectives of the department.

Mr. Dantine questioned how expensive it would be to replicate recycling systems such as those in California, where much or most of the garbage is recycled. Mr. Walter answered that high land value is required to make that system worth the effort, and the market for many items are not in the area.

Mr. Haen concluded the discussion by reminding the Board that additional comments are appreciated by March 10<sup>th</sup>, 2023.

8) RFB #2552A New Waste Compactor at Waste Transfer Station - Update

Chad Doverspike spoke on the re-bidding of the compactor project and reallocation of funds dedicated to the project to other capital projects.

9) 2022 Resource Recovery Public Relations Recap Report - Update

Mr. Haen briefly discussed the Public Relations Recap Report that was created and provided by Leonard & Finco regarding the impact that was seen due to media coverage for the Resource Recovery Department. Around \$900,000.00 in media coverage was reported, with a satisfying return on the \$30,000 investment in Leonard & Finco's services.

10) Director's Report - Update

Many of the items within the Director's Report were discussed earlier in the meeting. Mr. Haen discussed upcoming projects at the South Landfill such as the purchase of a roller for the clay project and the purchase of another Front End Loader. Mr. Doverspike updated the Board on the compilation of 2022 Landfill financials which were requested previously. Mr. Walter discussed updates to the Tri-County Recycling facility.

11) Such other Matters as Authorized by Law

None.

12) Adjourn

**A motion to adjourn was made by Norb Dantine and seconded by John Katers.**

Unanimously approved.

Meeting ended at 3:46PM.

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John Katers, Chairman  
Solid Waste Board

Dean R. Haen, Director  
Port & Resource Recovery Department