

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, November 15th, 2021**
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Mark VandenBusch, Vice Chair
 Norb Dantine
 Bill Seleen
 Doug Martin
 Michael Lefebvre
 Dave Landwehr
 Mike VanLanen

Excused: John Myers

Also Present: Dean Haen, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Mark Walter, Brown County P&RR
 Ben Hintz, Brown County P&RR
 Derek Tess, Brown County P&RR
 Katie Platten, Brown County P&RR

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Mike VanLanen. Unanimously approved.

4) Approval/Modification – Minutes of September 20, 2021 Meeting

A motion to approve the minutes of the September 20, 2021 meeting was made by Mike VanLanen and seconded by Michael Lefebvre. Unanimously approved.

5) Announcements/Communications

Dean Haen thanked John Katers, Mark VandenBusch, and Dave Landwehr who agreed to be re-appointed for another three-year term on the Solid Waste Board.

A discussion about the Wisconsin Integrated Resource Management Conference followed. Registration and event details will be sent to the Board members following the meeting.

The discussion continued regarding an invite-only open house for the South Landfill in January. Potential guests would be current and past Solid Waste Board Members, PD&T members, Town of Holland representatives, and the County Executive.

6) Approval/Modification – Well Replacement Project #2461 RFB

For various reasons related to the construction of the South Landfill, many wells are in need of replacement or abandonment. Thirteen for abandonment and six replacements are required at the South Landfill. The East Landfill has four wells that have stopped functioning which only requires a single replacement in their place. Lowest bid was from Subsurface Exploration Services for \$35,857.00. Chad Doverspike spoke on the company's reputation and experience. The timing of the project would be in December 2021 or January 2022 dependent upon approval from PD&T and Brown County Board. Funding for the project would come from the East Landfill budget for repairs.

A discussion about the depth of the wells followed.

A motion to approve the bid of \$35,857.00 by Subsurface Exploration Services for Well Replacement Project #2461 was made by John Katers and seconded by Doug Martin. Unanimously approved.

7) Approval/Modification – SLF Signage Project #2464 RFB

Most of the road signage for the South Landfill has already been procured and is ready to be installed. Project #2464 is for the marquee entrance sign that will sit just east of the entrance road to the South Landfill on Count IL. Bids were returned that ranged from \$9,000-\$18,000. The lowest bid of \$9,066.81 was from Blink Signs.

Derek Tess provided more details regarding the sign bids.

Mr. Lefebvre questioned why the company based in Ohio was significantly less expensive than a local choice, to which Mark Walter clarified that Mr. Tess had done due diligence in reviewing each bid. The company in Ohio might be in a bigger market that has a better access to materials and accessibility. The project would be shipped to the South Landfill and then installed locally.

Mr. Dantine questioned the depth of the sign foundation. Mr. Haen clarified that Mr. Tess went to a sign retailer and had them collaborate on the specifications.

After further discussion that the Board requested more clarification prior to approving the bids. This item was tabled until the December Solid Waste Board meeting.

8) Appliances and Scrap Metal Project #2468 RFQ Update

Mr. Haen explained that the department is working on finding a new service provider to handle scrap metal and freon appliance disposal. Quotes are due by November 29th and results will be provided at the next Solid Waste Board Meeting.

9) Solid Waste Management Services Agreement - Update

An update was provided by Mr. Haen regarding the agreements that were sent to the municipalities in October. To-date, 12 of 24 agreements were acted upon. Mr. Martin credited the Solid Waste Commission for the rate stabilization fund's establishment. A discussion on the thriving recycling market ensued.

Mr. Haen explained that the Brown County Port & Resource Recovery Department is working on contacting private contractors regarding their existing contracts.

10) Budget - Update

Mr. Haen presented the third quarter status report. Year-to-date public charges are at 91% of budget. The end of the third quarter is looking good. In response to Mr. Haen's comment on personnel cost being down, Mr. VanLanen asked how many positions were filled. Mr. Haen responded that four of seven associates and seven of nine heavy equipment operators have been hired.

Additionally, the statement of funds for the South Landfill detailing the activities that have been happening was presented. New categories that are more limited for South Landfill use are included.

11) South Landfill- Update

All of the critical equipment is in place, with non-critical equipment on its way. Material delays and other issues with construction may delay the January 3rd, 2022 opening date (for Brown and Winnebago County use). The January 3rd start date is critical as staff is being onboarded and trained starting on December 6th. The general public will have access a week or two after a working floor has been established.

Chad Doverspike provided a detailed update on the construction of the South Landfill. The most recent Land Conservation Department drone footage was reviewed.

Mr. Lefebvre asked why a bid was required for the entrance sign, but not for all of the signs that are to be installed on the South Landfill property. Benjamin Hintz explained that Brown County had a company in place that they utilize for the Highway Department. Mr. Walter further explained that once a project is over \$5,000 it requires a bid.

A discussion about the materials that will be accepted for the initial base layer of materials in the landfill occurred. Mr. Haen clarified that once the South Landfill is open to the public, we will accept everything.

12) Director's Report

Mr. Haen discussed the extension that was given to GAD to operate & haul from both Transfer Stations as GAD was purchased by GFL. An RFP for a new hauler will be available for review at the next Solid Waste Board meeting. Mr. Haen explained that GFL's transfer station is down for maintenance which accounts for the increase in tonnage at both the Solid Waste and Recycling Transfer Stations.

13) Such other Matters as Authorized by Law

None.

14) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Michael Lefebvre
Unanimously approved.

Meeting ended at 3:42PM..

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department