

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, December 20th, 2021**
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Mark VandenBusch, Vice Chair
 Norb Dantine
 Bill Seleen
 Michael Lefebvre
 Dave Landwehr
 Mike VanLanen
 John Myers

Excused: Doug Martin

Also Present: Dean Haen, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Mark Walter, Brown County P&RR
 Ben Hintz, Brown County P&RR
 Chris Blan, Brown County P&RR
 Edward Byrne, Brillion News
 Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike VanLanen and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Minutes of November 15, 2021 Meeting

A motion to approve the minutes of the November 15, 2021 meeting was made by Michael Lefebvre and seconded by Norb Dantine. Unanimously approved.

5) Announcements/Communications

Director Dean Haen wished everyone a Happy Holiday season. Mr. Haen expressed excitement that the South Landfill will be operational by January 3rd with a public opening scheduled February 1st. John Katers asked if all buildings will be completed and Mr. Haen

explained that the scale house and three-sided building are very close to completion, and the maintenance building will be completed by the end of January.

6) Approval/Modification – Solid Waste & Recycling Hauling Contract RFQ

Mr. Haen explained that in past years, a debt ratio was added to the hauling contract to ensure that the selected company had the appropriate equipment and ability that is needed. Great American Disposal (now GFL) was awarded the contract for five years, with an extension of three years to avoid a change in hauling vendor during the opening of the South Landfill. The contract RFQ presented the beginning of the process to finding a new hauling vendor for February 2023 and to allow any new vendor the time necessary to assemble the equipment.

Mr. Doverspike spoke on the great partnership that Brown County Resource Recovery has had with GFL, but they are operating their own landfill nearby to the South Landfill. Mr. Haen explained that the Solid Waste Board will be approving the price.

Mr. Doverspike explained the changes and additions made for both the Solid Waste Transfer Station and Materials Recycling Facility. The scope of work for the Transfer Station was amended to require the vendor to be more thorough with making sure that they are completing their work more timely and to clean better, spill protections and brake cleaners will be better maintained, guidelines for HVAC temperatures will be set to ensure optimal energy use, and the areas that refuse is to be picked up from are more clearly stated. Work covered by the County staff onsite will include sweeping and snow removal. The County will have the ability to notify the vendor of any vendor equipment malfunction or leaks that they will be responsible for repairs and cleanup. Radios will be provided by Brown County for operator and hauler communication at the Transfer Station and South Landfill.

Mr. Doverspike continued his explanation with changes that still needed to be made with pricing updates, as well as a fuel price index adjustment for diesel prices at the time of posting. Mr. Landwehr asked where the County will get the price of diesel fuel at the time of posting, and Mr. Haen responded that an index provided on an official Department of Energy website for Midwest fuel pricing will be used.

A discussion about having an addendum allowing or not allowing vendors to bid if they operate a transfer site within an area around the County site began, with Mr. Landwehr questioning what the concern is. Mr. Doverspike explained that there might be a benefit for the vendor to haul in and out within the contracts that we sign with them. Ben Hintz explained that one concern would be potential fines from the DNR because the vendors staff is not meeting DNR requirements for turning over refuse in a certain amount of time. It could be beneficial for the vendor as a direct competitor to not give their best work. Mr. Doverspike explained the existing penalty clause that would discourage that. Mark Walter and Mr. Haen discussed the procedure that is in place before fining occurs with the DNR that should cover in the event it gets to the point of their involvement.

RFQ changes include updating the amount hauled to 160,000 tons per year, number of loads updated to 1,450 loads per year, fuel will be adjusting at date of operation, and the years updated for CPI.

A motion to approve the Solid Waste & Recycling Hauling Contract RFQ with changes as noted was made by Dave Landwehr and seconded by Mike VanLanen. Unanimously approved.

7) Approval/Modification – RFP #2476 Hazardous Waste Disposal

Chris Blan distributed and discussed changes made to the RFP that was originally used in 2017 that is now again up for approval. Almost all of the language has remained unchanged, with the timeline and the projected volumes changed. A question was asked by a Commissioner if there was a rate sheet on what is charged, and Mr. Blan responded yes, with Mr. Haen explaining that it is part of the budget process. Mr. Blan further explained that business rates have changed from cost plus 40% to cost plus a percentage, which allows the facility to be more competitive in the market.

Mr. Katers asked how many times that the vendor has changed as this RFP is updated every 5 years and if the proposal is reaching far enough into the market. Mr. Blan explained that only once has the vendor changed from the original vendor due to having the best bid. There has never been a lack of submittals and Mr. Haen assured that it will reach a large market.

A motion to approve the RFP #2476 Hazardous Waste Disposal was made by John Katers and seconded by Mike VanLanen. Unanimously approved.

8) Approval/Modification – RFB #2464 SLF Signage Project

The RFB was an agenda item at the previous meeting of the Solid Waste Board that required further information prior to a vote. Such materials were presented to the Board. A discussion followed with no further questions.

A motion to approve a bid of \$8,863.74 by Blink Signs for RFB #2464 SLF Signage Project was made by Michael Lefebvre and seconded by John Katers. Unanimously approved.

9) Approval/Modification – RFQ #2462 SLF Dumpster Hauling Project

Mr. Haen explained that the equipment needed was unable to be acquired in time, and that the price of steel for dumpsters make it not feasible to purchase them at this time. Mr. Doverspike explained that dumpsters from Outagamie county will be used and the vendor will come onsite, pick up the dumpsters, dump them into the landfill and return them. The recycling will be brought to Outagamie County and then returned. This is a temporary service required until the hook truck and dumpsters are purchased and available.

The vendors that responded all came back with competitive rates. Fox River Disposal and Brown County P&RR have worked well in the past, with their location being ideally close to the South Landfill.

A motion to approve a quote by Fox River Disposal for RFQ #2462 SLF Dumpster Hauling Project was made by Norb Dantine and seconded by Bill Seleen.

Unanimously approved.

10) South Landfill- Update

Mr. Haen explained that the start date is slated for January 3, 2022 with enough staff trained to get started. Mr. Doverspike discussed staff that was onboarded on December 6th and their training. Landfill certification testing was completed. Necessary equipment has been delivered and operational. Scale house is substantially complete with Brown County Technology Services on-site and installing software. Wind screens are delivered. Signage will be installed in the next week. Overall, everything is tracking to allow the employees to operate smoothly and to accept material on time.

Mr. Doverspike further explained the coordination with the WI DNR on necessary paperwork has been progressing and submitted.

The schedule of accepting materials will be started with semi-trucks from Brown and Winnebago counties arriving with residential waste, creating a 4 foot lift. The next week will start accepting commercial and industrial waste, adding another 5-10 feet. Other waste from paper mills (poly rejects) will be included. Week three will add Green Bay Packaging sludge. Fifth week will start taking in roll-off trucks from customers. Mr. Katers asked if there will be drone footage documenting this progression and Mr. Doverspike answered that Land Conservation will provide it depending on the weather.

Mr. Haen explained that there will be a recap on the construction bidders at the next meeting. Also, the animal waste company Dynamics will be installing their manure pipes and have been granted an easement for them to install on SLF property.

11) Solid Waste Management Services Contract – Update

Mr. Walter explained that 21 out of 24 communities have signed the agreement. The three communities that are unsigned are Town of Green Bay, Town of Eaton, and Town of Holland. Further management and work is being done.

12) Director's Report

Mr. Haen concluded that there was nothing further to discuss that hadn't already been discussed.

13) Such other Matters as Authorized by Law
None.

14) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Michael Lefebvre
Unanimously approved.

Meeting ended at 3:32PM..

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department